



Organization for Security and Co-operation in Europe

**Office of the Secretary General
Section for External Co-operation**

Vienna, 19 September 2006

U R G E N T

**To: Delegations of participating States to the OSCE
Mediterranean Partners for Co-operation
Asian Partners for Co-operation**

**Subject: Amended^{*)} practical arrangements, including relevant forms –
2006 Mediterranean Seminar on the topic “The OSCE Mediterranean
Partnership: From Recommendation to Implementation”, *Sharm El-Sheik,
Arab Republic of Egypt, 6 and 7 November 2006***

I PRACTICAL ARRANGEMENTS

With reference to the **Permanent Council Decisions No. 736**, the Section for External Co-operation would like to inform all participants in the 2006 Mediterranean Seminar, to be held in Sharm El-Sheik, Arab Republic of Egypt, on 6 and 7 November 2006, about the following:

I.1 Venue

The Seminar will be held at Jolie Ville Mövenpick. The address is as follows:

Jolie Ville Mövenpick Golf & Resort
Um Marikha, Sharm El-Sheikh, Egypt

I.2 Registration form for participants in the Seminar

Please find attached the registration form to be filled in by participants and to be sent to the OSCE Secretariat as indicated in the form, **not later than 20 October 2006**.

***) The amendment applies only to II.2 Commercial Return Flights:
Vienna-Sharm El-Sheik-Vienna, and the Flight Reservation Form**

I.3 Hotel accommodation and reservation form

The host country has agreed on special corporate rates with the Hotel Jolie Ville Golf & Resort Sharm El Sheikh .

Room	Standard	Pool View	Royal wing	Executive suite	Royal suite	Presidential suite
Single	\$ 90.00	\$ 100.00	\$ 110.00			
Double	\$ 110.00	\$ 120.00	\$ 140.00			
Suite				\$ 530.00	\$ 650.00	\$ 1,800.00

The rates are per room and night, on a B & B basis, including all charges.

The payment modalities are shown on the attached hotel reservation form. To make a reservation, participants are kindly requested submit the completed form **not later than 20 October 2006** directly to the hotel, by fax or e-mail, to the attention of:

Hotel Jolie Ville Golf & Resort Sharm El Sheikh

Fax: +2 069 3603232, e-mail:

reservation@jolieville-golf.com

abdelatty.ragab@jolieville-golf.com

I.4 Hotel Jolie Ville Golf & Resort Sharm El Sheikh: cancellation and “no-show” policy

At the request of the Hotel Jolie Ville Golf & Resort Sharm El Sheikh management, Participants are kindly informed about the following:

All cancellations of hotel reservations should be submitted to Hotel Jolie Ville Golf & Resort Sharm El Sheikh in writing (by fax). The cancellation policy is as follows:

- One night to be charged on a bed and breakfast basis in case of cancellation after receiving the reservation form along with the method of guarantee.
- Whole stay to be charged in case of cancellation seven days prior to arrival & in case of “no-show”.

II TRAVEL

II.1 Visa Requirements

Participants are kindly requested to make their own visa arrangements with the local Embassy or Consulate of the Arab Republic of Egypt prior to their arrival.

II.2 Commercial Return Flights: Vienna-Sharm El-Sheik-Vienna

The host country has agreed on special corporate rates with Egypt Air as stipulated in the attached reservation form which interested participants are kindly requested to submit to the Egypt Air Office in Vienna by **12 October 2006**.

For further assistance you may contact the Egypt Air Office in Vienna, Opernring 1, 1010 Vienna, Tel: +43-1-587 45 32-18, Fax: +43-1-587 45 32-20, e-mail: reserv@egyptair.at

II.3 Arrival/Departure in Sharm El-Sheik

Participants are responsible for making their own arrangements for transportation from the Sharm-el-Sheikh airport to the Hotel Jolie Ville Golf & Resort Sharm El Sheikh and vice versa.

Upon request, the Hotel Jolie Ville Golf & Resort Sharm El Sheikh shuttle service will provide transportation from/to the airport in Sharm El Sheikh to/from the hotel for all participants in accordance with their flight arrivals indicated in the hotel reservation form, at a price of USD 4 per person each way.

Participants wishing to avail themselves of the hotel shuttle service are kindly requested to indicate their flight details in the hotel registration form, ticking the relevant box to request the service.

III OTHER USEFUL INFORMATION

III.1 Rate of Exchange

1 EUR = 7.2995 EGP (approx.)

III.2 Weather

In Sharm El Sheikh, in November, temperatures are expected to be around 30-35 degrees Celsius. At night, they drop to 20-25 degrees Celsius.

III. 3 Time difference

The time in Egypt is one hour ahead of the Central Europe Time (CET).

III. 4 Mobile phones in Egypt

Austrian mobile phones are operational in Egypt. For information about other roaming partners please consult the following web site or contact your provider:

http://www.gsmworld.com/roaming/gsminfo/roa_jpjp.shtml

III. 5 Point of Contact at the OSCE Secretariat:

For further information or assistance, please contact:

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